

Registered /Certified Phlebotomist

a. An applicant trained in Hong Kong :

1. Should have satisfactorily completed a pre-registration recognized programme consist of the training of phlebotomy, intravenous cannulation and electrocardiogram operation at least 150 hours in duration and the evidence of 250 post-course practice hours, which is accredited by the Hong Kong Phlebotomy and Intravenous Infusion Association. (HKPIVA)
2. Must possess a valid HKSAR recognized First Aid certificate under the law of Hong Kong, Chapter 509A
3. Must possess a valid Basic Life Support (BLS) of American Heart Association (AHA)

b. An applicant trained outside Hong Kong :

1. Should have completed a course of theoretical and practical training for phlebotomist for a period of not less than 150 hours; or
a pre-registration phlebotomy programme of not less than one academic years at a university, college or polytechnic; or
any other programmes of phlebotomy, specially designed for candidates having a different qualification or experience while joining the programme as approved by the HKPIVA from time to time, e.g. conversion programme for oversea applicant;
2. Must possess a valid certificate to practise phlebotomy, intravenous cannulation and electrocardiogram operation issued by such certifying body as may be recognized by the HKPIVA from time to time as evidence of competency to practise plebotomy; the evidence of 250 post-course practice hours and
3. Must possess a valid HKSAR recognized First Aid certificate under the law of Hong Kong, Chapter 509A
4. Must possess a valid Basic Life Support (BLS) of American Heart Association (AHA)

Practising Certificate

1. A registered/certified phlebotomist cannot practise phlebotomy in Hong Kong unless he or she is a holder of a valid practising certificate issued by the Hong Kong Phlebotomists Association.
2. Any registered/certified phlebotomist wishing to practise phlebotomy but not holding a valid practising certificate should send a written application to the Secretariat. The fee for a practising certificate is HK\$500. The holder of a current practising certificate may apply in writing to the

Secretariat for a replacement copy if the original practising certificate is lost, destroyed or defaced. The fee for a replacement copy of a practising certificate is HK\$500.

3. A practising certificate is valid for a period not exceeding three years ending on 31 December. It should be renewed when expired. The Secretariat takes the initiative to remind practising certificate holders 3 months before renewal is due by issuing demand notes to their last correspondence addresses as recorded in the register of phlebotomists.
4. Upon receipt of the demand note, the phlebotomist is required to pay the prescribed fee of HK\$500 according to the payment methods set out at the back of the demand note before 31 December. The Central Registration Office will then process the renewal applications.
5. Any person who is required to be the holder of a practising certificate shall be deemed to have obtained the certificate when he or she has duly applied to the secretary and paid the prescribed fee for the issue of the practising certificate.

The Technical Standards for Phlebotomists

These Technical Standards include but are not limited to the following:

I. Cognitive

A. Ability to measure, calculate, reason, analyze, integrate and synthesize information.

1. Example: Apply information, evaluate the meaning of data and engage in critical thinking in the classroom and clinical setting.
2. Example: Concentrate to correctly perform procedures within their scope of practice and document appropriately in the often distracting and noisy, clinical setting.
3. Example: Make correct judgments on seeking consultation or supervision in a timely manner.
4. Example: Respond appropriately to constructive feedback.

II. Communication

A. Appropriate interpersonal interaction with other students, faculty, staff, patients, family and other professionals.

1. Example: Establish and maintain a professional relationship with patients and colleagues.
2. Example: Demonstrate appropriate impulse control and professional level of maturity.

B. Effective communication with others, both verbally and in writing.

1. Example: Explain procedures and treatments, document actions, record patient results in a professional manner.
2. Example: Convey information in a clear, professional and timely manner.
3. Example: Listen and respond to others in an accepting and respectful manner.

III. Motor Skills

A. Sufficient motor function to execute movements required to provide general care, treatment to patients and perform procedures in all patient care settings.

1. Example: Participate, within reasonable limits, to safely assist a patient in moving; for example, position a patient for specimen collection.
2. Example: Manipulate equipment to perform procedures including specimen collections and the mobility to move about in patient rooms/collection areas.

B. Sufficient physical endurance to participate fully in the clinical settings at an appropriate level.

1. Example: Participate fully in required activities in clinical setting including extended periods of standing, manipulating equipment and walking briskly as is reflective of the general practice of phlebotomy.

IV. Professional Conduct

A. Function effectively and adapt to circumstances including highly stressful or rapidly changing situations.

1. Example: Examine and change his or her behavior when it interferes with professional relationships or the health care environments.
2. Example: Maintain mature, sensitive and effective relationships with patients, colleagues, faculty, staff and other professionals.
3. Example: Demonstrate emotional stability to participate fully in the clinical and academic setting at an appropriate level.

B. Incorporate professional standards of practice into all activities.

1. Example: Engage in patient care delivery in all settings and be able to deliver care to all patient populations including but not limited to children, adolescents, adults, developmentally disabled persons, medically compromised patients and vulnerable adults.
2. Example: Work effectively with a team in an academic or ambulatory care setting.
3. Example: Use correct and appropriate grammar in written and oral communication, always being culturally sensitive and professional.

C. Demonstrate integrity and accountability in clinical and academic setting.

1. Example: Respond appropriately to constructive feedback.
2. Example: Take all tests and final examinations as scheduled.

D. Present self in a professional manner in clinical and academic settings.

1. Example: Attend clinical following uniform policy or site policy, including appropriate hygiene with no detectable scents or odors.
2. Example: Wear appropriate clothing that is not distracting or offensive when in the learning environment.

E. Utilize computers correctly, effectively and professionally to acquire information and to communicate with others.

1. Example: Use moodle to collect course information.

2. Example: Utilize clinical computers to deliver safe patient care.

3. Example: Utilize the internet to collect current information from appropriated sources to provide accurate and reliable laboratory results.

4. Example: Communicate via e-mail in a professional and ethical manner.

V. Sensory

A. Hearing sufficient to assess health needs.

1. Example: Hear an alarm on a clock or instrument; hear a cry for help.

B. Vision sufficient for assessment necessary to perform appropriate procedures or report accurate results.

1. Example: Observe a patient accurately, at a distance and close at hand. Accurately interpret nonverbal communications.

2. Example: Read the scale on a syringe or pipette.

3. Example: See a change in skin color. Distinguish color changes for the purpose laboratory testing.

C. Sense of touch sufficient to perform a physical procedure and to detect movement.

1. Example: Detect pulsation; palpate an artery or vein.